

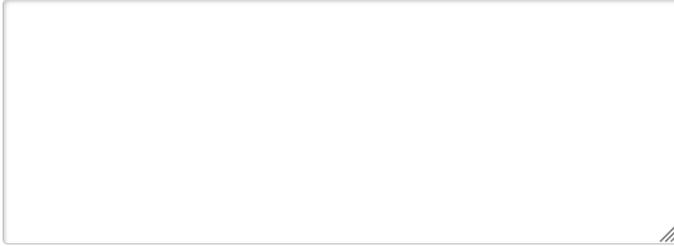


Instructions for requesting access to a study in WCG IRB or Advarra

Advarra

1. Log in or create an account at <https://www.cirbi.net/CIRBI/>
 - If you do not yet have an account, there will be an opportunity during the account creation process to request access to existing studies by providing the Sponsor name, protocol number (i.e. Advarra IRB, typically in the format Pro000xxxxx), and investigator's name.

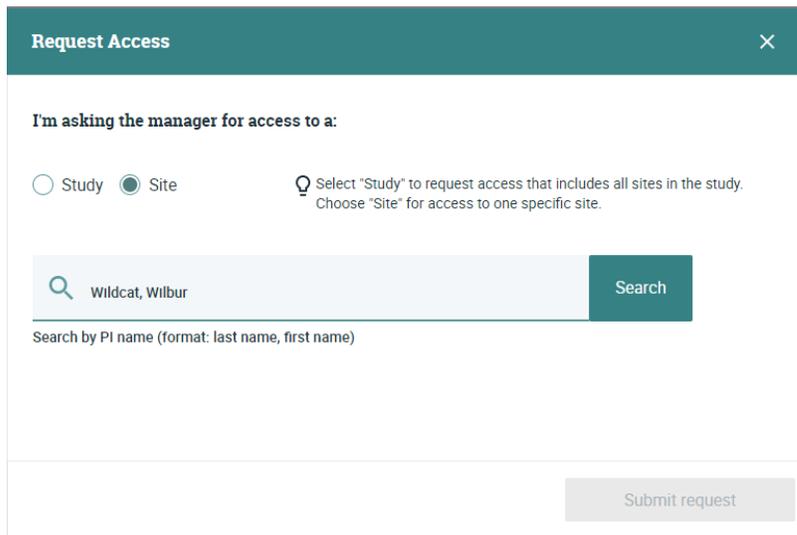
If you need access to an existing study, please provide the **Sponsor name, protocol number, and investigator's name (if applicable)** that you need access



2. If you have an account already, request access to existing studies by emailing cirbi@advarra.com with the request. You should provide the Sponsor name, Advarra IRB number (typically in the format Pro000xxxxx), and investigator's name for all studies you need to be added to.

WCG IRB

1. Log in or create an account at <https://connexus.wcgirb.com/>
2. On the Dashboard of your account, click Request Access in the center
3. Select the radio button next to Site and type the PI's name into the search box (format: last, first) and click Search



4. If the PI has multiple studies with WCG IRB, you will be asked to provide the WCG Tracking ID (i.e. the WCG IRB number). This should be an 8-digit number.



There is more than one match for your search. Please provide the IRB Tracking ID to narrow the results.

IRB Tracking ID	Submit ID
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Submit request

- 5. Confirm that the study listed at the bottom of the Request Access box is the correct study. If yes, click Submit Request in the bottom right corner of the box.

There is a match for your search

Sponsor SPONSOR	Sponsor Protocol ID SPONSOR ID	IRB Tracking ID 202xxxxx
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Submit request

