General OnCore Workflow by Role

1. **SUBMIT PROTOCOL TO RIA**
2. **SUBMIT PROTOCOL TO IRB**
3. **VALIDATE/UPDATE PC CONSOLE**
4. **ADD STAFF**
   - Including Identifiers & Credentials
5. **ADD SPONSOR**
6. **ADD INSTITUTION & STUDY SITES**
7. **ADD DIAGNOSIS**
8. **ADD ALL IRB APPROVED DOCS**
   - Including Protocol, ICFs, IRB approvals, etc.
9. **OPEN TO ACCRUAL**
10. **BUILD PROTOCOL SHELL**
    - Submit to SRC for Approval
11. **BUILD PROTOCOL SHELL**
    - Upon CA & CARM Approval
12. **BUILD CALENDAR**
13. **BUILD FINANCIALS**
14. **RELEASE CALENDAR**
    - Upon upload of Approved ICFs
15. **SIGN-OFF BUTTON**
    - Confirmation of Budget & Contract Approvals
16. **VALIDATE CALENDAR**
17. **ADD SUBJECTS**
18. **ADD STATUS DATES**
    - As They Occur
19. **CHECK IN VISITS**
    - Within 24 Hours

Legend:
- **STUDY TEAM**
- **IRB COORDINATOR**
- **RESEARCH ADMINISTRATION**
- **CLINICAL RESEARCH COORDINATOR**

Email notification
- Required for amendments as applicable

Oncology Only:
- **BUILD PROTOCOL SHELL**
- **Submit to SRC for Approval**

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