



## Clinical Research-Internal Approvals Needed to Start a Trial

**Instructions:** Clinical Research studies often need the review and approval of several offices prior to initiation. Please use this as a resource to help ensure that all compliance steps are followed and in case you have any questions.

For more information, we have posted workflows of the entire process of initiating a clinical research project, the process to finalize clinical research Budgets and Coverage Analysis and overall Contracts workflow, the Conflict of Interest Review Processes and the Institutional Review Board (IRB) Process.

	Date Completed	Approval Type	When Required	Submission Office	Contact for Questions
<input type="checkbox"/>		University of Arizona Cancer Center (UACC) Scientific Review Committee Approval (SRC)	Before IRB submission, for all cancer-related clinical studies	For Cancer Related Projects: <a href="#">SRC</a>	<a href="mailto:UACC-SRC@uacc.arizona.edu">UACC-SRC@uacc.arizona.edu</a>
<input type="checkbox"/>		College of Medicine-Tucson Departmental Review	For all non-cancer research that has not received external peer review	Varies. Please check with your department chair	Varies. Please check with your department chair
<input type="checkbox"/>		Internal Review Board (IRB) Approval/Waiver/Deferral	If project involves research or related activities involving human subjects	<a href="#">Human Subject Protection Program</a>	<a href="mailto:VPR-IRB@arizona.edu">VPR-IRB@arizona.edu</a>
<input type="checkbox"/>		Conflict of Interest (COI) Approval	For all new projects and annually	<a href="#">Office for Responsible Outside Interests</a>	<a href="mailto:COI@arizona.edu">COI@arizona.edu</a>
<input type="checkbox"/>		Banner Feasibility Approval	Human subjects related research that requires use of Banner resources (facility, staff, patients, data)	<a href="#">UAHS Research Administration</a>	<a href="mailto:crc@arizona.edu">crc@arizona.edu</a>
<input type="checkbox"/>		Ancillary departments	As identified during feasibility review	<a href="#">UAHS Research Administration</a>	<a href="#">Banner CTSM</a>
<input type="checkbox"/>		Sonora Quest Labs (SQL)/Lab Sciences of Arizona (LSA)	Research projects that require lab or pathology services	Sonora Quest Labs	<a href="mailto:Liliana.Scott@bannerhealth.com">Liliana.Scott@bannerhealth.com</a>

<input type="checkbox"/>		Coverage Analysis Approval (Banner) & Coverage Analysis Review Memo Signature (PI)	All prospective, interventional, and observational human subjects research projects	<a href="#">UAHS Research Administration</a>	<a href="mailto:crc@arizona.edu">crc@arizona.edu</a>
<input type="checkbox"/>		UAR Proposal Approval	All sponsored research projects	<a href="#">UAHS Research Administration</a>	<a href="mailto:crc@arizona.edu">crc@arizona.edu</a>
<input type="checkbox"/>		Contract Execution, External Party	All research projects that require a contract with an outside party	<a href="#">UAHS Research Administration</a>	<a href="mailto:UAHScontracts@arizona.edu">UAHScontracts@arizona.edu</a>
<input type="checkbox"/>		Contract Approval, Banner/UA	As identified during feasibility review	<a href="#">UAHS Research Administration</a>	<a href="mailto:UAHScontracts@arizona.edu">UAHScontracts@arizona.edu</a>
<input type="checkbox"/>		Contract Approval, Procurement	All research projects utilizing outside vendors (including SQL/LSA) for research services	<a href="#">Financial Services Contracting</a>	<a href="mailto:contracting@fso.arizona.edu">contracting@fso.arizona.edu</a>
<input type="checkbox"/>		Oncore Calendar Release	All prospective clinical research projects in UAHS	<a href="#">UAHS Research Administration</a>	<a href="mailto:oncoresupport@arizona.edu">oncoresupport@arizona.edu</a>
<input type="checkbox"/>		RA sign-off in Oncore	All research projects present in Oncore	<a href="#">UAHS Research Administration</a>	<a href="mailto:oncoresupport@arizona.edu">oncoresupport@arizona.edu</a> <a href="mailto:crc@arizona.edu">crc@arizona.edu</a>