CLINICAL TRIAL APPROVAL PROCESS

Research Intake Form (RIF) Portal
After submission, study submission will undergo a completeness check before UAHS & Medical Partner conduct a feasibility assessment and approval for project to proceed.

ESSENTIAL DOCUMENTS:

- IRB Forms**
- Contract Draft*
- Protocol*
- Consent Draft*
- Budget Draft
- Schedule of Events from Protocol* (needed for development of CA)
- Medical Partner
- Sponsor

UAMS Research Administration

Develop Coverage Analysis (CA)

Med. Partner Approves? No? Revise CA

UAMS Budget Development
UAMS Research Administration collaborates with Study Team

Sponsor Negotiation

Sponsor Approves? Yes? No?

CA Approved*

Coverage Analysis Review Memo (CARM) sent to PI for review & signature

Budget Approved*

1. UAMS Completes PDD/UAR
2. Finalized budget & payment terms are added to contract prior to finalization.

*indicates documents that are sent to medical partner by UAHS
**IRB Forms Include: Application for Human Research, List of Research Personnel, PI CV, data collection tools, recruitment materials, etc.